

F O R W A R D P L A N

FOR THE PERIOD: 1 APRIL 2015 TO 31 JULY 2015

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

**FORWARD PLAN OF KEY DECISIONS FOR THE PERIOD
1 APRIL 2015 TO 31 JULY 2015**

	MATTER TO BE DECIDED	DECISION MAKER AND DATE	
1	Care Act Implementation	Executive Board	26 March 2015
2	Care Home Fees	Executive Board	26 March 2015
3	Leisure Centre Options Paper	Executive Board	4 June 2015
4	Disposal of Various Parcels of Land for residential development	Executive Board	26 March 2015
5	School Admission Arrangements 2016	Executive Board	26 March 2015
6	Capital Programme 2015/16	Executive Board	26 March 2015
		Council	15 April 2015
7	Invest To Save Proposal - Street Lighting	Council	15 April 2015

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
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Health and Wellbeing Portfolio

Care Act Implementation	Executive Board 26 March 2015	To approve the appointment of new posts crucial to the effective implementation of the Care Act 2014, and a number of policy and procedural changes as a result of statutory guidance within the Act.	Health Policy and Performance Board; Staff.		Sue Wallace-Bonner susan.wallace-bonner@halton.gov.uk
Care Home Fees	Executive Board 26 March 2015	To determine the level of care home fees in residential and nursing homes 2015/16.	Consultations with providers of Care Homes via workshops and letter.		Paul McWade paul.mcwade@halton.gov.uk

Community and Sport Portfolio

Leisure Centre Options Paper	Executive Board 4 June 2015	The current Leisure Management Contract will expire on 9 January 2016. The Council needs to consider its future options which will be		Leisure Contract Management in Halton 2014 briefing paper	Chris Patino Chris.Patino@halton.gov.uk
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Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
		presented to Executive Board.			

Physical Environment Portfolio

Disposal of Various Parcels of Land for residential development	Executive Board 26 March 2015	To seek approval, subject to planning permission, highway approval and subject to contract, for the disposal of c 3.5 hectares (8.6 acres) of land for residential development to contribute to the delivery of the Castlefields Regeneration Masterplan.	The development site is identified within the Castlefields Masterplan and the Castlefields and Norton Priory Supplementary Planning Document. Both documents are adopted Council policy and were subject to extensive public consultation focussed on stakeholders and the local community.	Castlefields Masterplan - An ambition for regeneration and a plan for action 2003; Castlefields and Norton Priory Supplementary Planning Document 2005	Peter O'Donnell
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Children, Young People and Families Portfolio

School Admission Arrangements 2016	Executive Board 26 March 2015	To approve the Council's School Admissions Policy for September 2016 intake for all community and voluntary controlled	Statutory consultation is undertaken via a comprehensive consultation document on the Council's website		Martin West martin.west@halton.gov.uk
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Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
		<p>schools for which the Local Authority is the admission authority, and to approve the Co-ordinated Admissions Schemes for all primary and secondary schools in the Borough.</p>	<p>and is also issued via the Local Authority Circular with all primary and secondary schools, neighbouring local authorities and the four Diocesan authorities representing voluntary aided schools in Halton.</p> <p>Representations can only be made as part of the statutory consultation process which closed on 13 February 2015. Once the arrangements are determined, objections can only be made to the Office of the Schools Adjudicator within the prescribed timescale.</p>		

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
Capital Programme 2015/16	Executive Board 26 March 2015 Council 15 April 2015	To consider the Capital programme for 2015/16.	Property Services and Schools Forum.	Schools Capital Accounts - DfE 9/2/15	Martin West martin.west@halton.gov.uk

Transportation Portfolio and Resources Portfolio

Invest To Save Proposal - Street Lighting	Council 15 April 2015	Proposed Invest to Save for Street Lighting, to fund the cost of an LED conversion programme.			Strategic Director - Policy & Resources ian.leivesley@halton.gov.uk
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NOTE

The following Members comprise the Executive Board:

Leader – Councillor Polhill

Resources Portfolio Holder – Councillor Wharton

Children, Young People and Families Portfolio Holder – Councillor Philbin

Health and Wellbeing Portfolio Holder – Councillor Wright

Community and Sport Portfolio Holder – Councillor Harris

Community Safety Portfolio Holder – Councillor D. Cargill

Environmental Services Portfolio Holder – Councillor Nelson

Economic Development Portfolio Holder – Councillor Jones

Physical Environment Portfolio Holder – Councillor R. Hignett

Transportation Portfolio Holder – Councillor T McInerney